



LIBRARY BOARD OF TRUSTEES MEETING  
THURSDAY, OCTOBER 23, 2025 9:00 AM  
SOUTH CAMPUS CONFERENCE ROOM  
KALISPELL, MONTANA  
AGENDA

We encourage written public comment. Please email [librarytrustees@flatheadcountylibrary.org](mailto:librarytrustees@flatheadcountylibrary.org) to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Open time for persons to address the Board on matters within the Board's jurisdiction**

**D. Reports**

1. Friends of the Library Report-Friends Representative

2. Financial Report-Dugan  
September 2025 report  
Public comment

**ACTION**

3. Director's & Staff Report  
Becca Johnson- YS Summer Report  
Jackie Carll- Teen Services Librarian Introduction  
Public comment

**DISCUSSION**

**E. Approval of Minutes**

1. Facilities Committee Work Session, September 18, 2025  
Public Comment

**ACTION**

2. Regular Board Meeting, September 25, 2025  
Public comment

**ACTION**

**F. Committee Reports**

1. Policy Committee Report- Roedel, Adams  
Upcoming: Donations Policy, Trustee Job Description  
Next Meeting: November 12, 10am.  
Public comment

**POSSIBLE ACTION**

- |   |                        |
|---|------------------------|
| 2. Personnel Committee Report- Ingram, Wheeler<br>Staff Milestone- 20 years<br>Open Positions Status<br>Public comment  | <b>POSSIBLE ACTION</b> |
| 3. Facility Committee Report- Cuthbertson, Wheeler<br>Building Program Progress<br>Conceptual Building Drawings Updates<br>Buy/Sell Agreement Updates<br>Public comment | <b>POSSIBLE ACTION</b> |
| 4. PR Committee Report- Roedel, Cuthbertson<br>Case for Support Brochure Progress<br>Website Update Progress<br>Kalispell Signage<br>Public Comment                     | <b>POSSIBLE ACTION</b> |
| 5. Budget Committee- Ingram, Adams<br>Public Comment  | <b>POSSIBLE ACTION</b> |

**G. Unfinished Business**

- |   |               |
|---|---------------|
| 1. Board Retreat Location- Ingram, Dugan<br>Confirmed 12:30-3:30, December 4 <sup>th</sup> , 2026<br>Discussion where to have the retreat held.<br>Public Comment | <b>ACTION</b> |
|---|---------------|

**H. New Business**

- |   |                   |
|---|-------------------|
| 1. Early Closure for Christmas Eve-Dugan<br>Approval to close at 3pm at all locations on December 24 <sup>th</sup> , 2025<br>Public Comment | <b>ACTION</b>     |
| 2. Tamarack Federation Fall Meeting Updates- Roedel, Ingram<br>Updates from Online Fall Tamarack Federation Meeting<br>Public Comment       | <b>DISCUSSION</b> |

**I. Housekeeping**

**Comments from Trustees:** Opportunity for individual Board members to respond to public comments.

**Next regular meeting,** December 4, 2025 at 9:00a, South Campus Conference Room.

**Board Retreat,** December 4, 2025 from 12:30p-3:30p, Location TBD.

**J. Adjourn**